



Waverley Borough Council
Council Offices, The Burys,
Godalming, Surrey
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To: All Members and Substitute Members of
the Overview and Scrutiny Committee -
Services
(Other Members for Information)

When calling please ask for:

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Legal & Democratic Services

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Date: 10 May 2024

Membership of the Overview and Scrutiny Committee - Services

Cllr Carole Cockburn (Chair)
Cllr Philip Townsend (Vice Chair)
Cllr Jane Austin
Cllr Dave Busby
Cllr George Hesse

Cllr Jacquie Keen
Cllr Gemma Long
Cllr David Munro
Cllr John Robini
Cllr Graham White

Substitutes

Cllr Kevin Deanus

Cllr James Staunton

Members who are unable to attend this meeting must submit apologies by the end of Monday, 13 May 2024 to enable a substitute to be arranged.

Dear Councillor,

A meeting of the Overview AND SCRUTINY COMMITTEE - SERVICES will be held as follows:

Date: Wednesday, 22 MAY 2024

Time: 7.00 PM

Place: Committee ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The agenda for the meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely,

Susan Sale

Executive Head of Legal & Democratic Services & Monitoring Officer

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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,

- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTION

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Monday 13 May 2024** to enable a substitute to be arranged, if applicable.

2 DECLARATIONS OF INTEREST

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government.

3 ROUTE TO MARKET FOR OFF-STREET CAR PARKING ENFORCEMENT
(Pages 5 - 22)

[Portfolio Holder: Councillor Tony Fairclough]
[Wards Affected: All Wards]

Waverley Borough Council's (the Council) contract for off-street car parking enforcement with its current provider (Marston's Group NSL) expires on the 30th of September 2024, after a short term 6 month contract extension was approved so Waverley Borough Council could review the options available. There are a number of options available to the Council for providing this service once the contract with NSL expires. A project has been undertaken by the Business Transformation team (Waverley Borough Council), car parking teams, and enabling services at both the Council and Guildford Borough Council to explore opportunities to work collaboratively to provide this service. This report sets out the process followed to explore all options and makes recommendations to the Executive. The exempt appendices attached provide more detail on the options.

Recommendation

That the Services O&S Committee consider and comment on the report and make recommendations to the Executive.

Please note the appendices to this report are Exempt and should only be discussed if the committee goes into exempt session.

4 **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

5 **ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION**

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

**Officer contacts:
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Tel. 01483523258 or email: Kimberly.soane@waverley.gov.uk**